

# Upper Captiva Fire & Rescue District

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*servicing the community*

## BOARD OF COMMISSIONERS

### REGULAR MEETING

16 February 2018

COMMISSIONERS PRESENT: Bill Byrnes, Tom Jenkins, AJ LaVallie, Steve Sward, Bill Fry (until 12:05), Attorney Richard Pringle (10:26 – 11:17 by phone) and Chief Bob Kinniry.

ISLANDERS PRESENT: Jerry Vernon, Sandy Werner, Bob Hipkens, Sue Hipkens, JoAnn Beiermeister, Zeke McDonald, Rick Fox, Jackie Byrnes, Travis Parker, Sue Ann Cousar, and Deputy Chief Cook.

1) CALL TO ORDER: Chairman Byrnes called the meeting to order at 10:00 AM.

2) Chair asked for a moment of silence for the shootings in Parkland on the other coast.

3) MINUTES ~~(0:01:10 – 0:11:45)~~:

- Minutes of the 2 January Special Meeting were discussed and Board identified corrections; **LaVallie moved, Jenkins seconded**, and **all voted aye** to approve the minutes with corrections.
- Minutes of the 19 January Regular Meeting were discussed; **LaVallie moved, Sward seconded**, and **all voted aye** to approve the minutes with corrections.

4) TREASURER'S REPORT ~~(0:11:45 – 0:14:20)~~:

- Balance Sheet: Fry stated that there were no unexpected outstanding liabilities other than the usual transfers of expenses between the General and Special Assessment Funds and that he would post the recap on the financial documents into the minutes:
  - The Ad Valorem checking account had a 31 January ending accrued balance of \$23,023.41
  - The Ad Valorem Money Market Account had a 31 January ending accrued balance of \$835,126.93 (including \$405.77 in interest for January, \$37,609.20 and \$23,465.26 in tax & special assessment revenues in January respectively, and \$230 in additional contributions for the annual fun run)
  - The Friend's account had a 31 January ending balance of \$15,315.58 (no change)
  - The Impact Fee account had a 31 January ending balance of \$3,644.71 (increase of \$1,423.45 in impact fees)

- 42 ○ There were no questions about the Balance Sheet
- 43 ● Consolidated Income and Expense Report Ending 31 January: We were 33% into FY18
- 44 with Pay & Benefits at 31.31%, Operating Expenses at 31.54%, and Capital Investment at
- 45 19.64% (but we are 100% committed with approval of the \$50K in High Pressure/High
- 46 Volume pump & trailer). All are within the ballpark of being on the straight-line path,
- 47 other than Workman's Comp in Pay & Benefits and that is just timing with advance
- 48 payment of premiums. There were no questions about the Consolidated Income &
- 49 Expense Report
- 50 ● **LaVallie moved** to accept the Treasurer's Report, **Jenkins seconded, all voted aye.**

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52 | 5) CHIEF'S REPORT ~~(0:14:20 — 0:34:30)~~:

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- 54 ● Calls: 5 calls last month; nothing major
- 55 ● Equipment:
  - 56 ○ Purchase Status of High Volume/High Pressure Pump: Pump, trailer, and hose is on-
  - 57 island and will begin configuring everything after the meeting.
  - 58 ○ 6x6 Utility Vehicle: Skid-mounted tank & pump unit has been temporarily re-
  - 59 mounted on the new 4x4 utility vehicle because of continuing problems in finding
  - 60 repair parts for the 6x.
  - 61 ○ GovDeals.com: Old Skiff Tower sold for about \$1100
  - 62 ○ Building Renovations: Contractor estimates 2-3 weeks to complete the project and
  - 63 will start as soon as he completes a previously contracted job.
  - 64 ○ New 5-ton Military Vehicle from Forestry: No update; still not delivered to Fort
  - 65 Myers
  - 66 ○ ISO Survey: Scheduled for 6 March and that has been the primary focus of the Chief
  - 67 and Officers
  - 68 ○ Generator & Scene Lighting: Purchased equipment discussed in the Sol Vista Fire
  - 69 AAR on sale and it is now in service
  - 70 ○ Replacement Engine/Pumper for E191 (1988 Pierce): DC Cook provided an update
  - 71 on the maintenance status of the replacement truck; all necessary repairs for our
  - 72 island use, are being completed before bringing the truck out to the island and are
  - 73 estimated at \$500 – \$1000 without new tires; LaVallie thanked MPIFCD for the
  - 74 donation of the truck and DC Cook's efforts to support that, and the rest of the
  - 75 Board thanked him as well.
  - 76 ○ FEMA Request for Public Assistance: No update from FEMA but Fry stated that there
  - 77 had been tremendous improvement in the back-up documentation and detail that
  - 78 Chief has put together since the last meeting, even though those numbers haven't
  - 79 been shared with the rest of the Board. Something like a tripling in identified costs
  - 80 but thing like the Marriott bill are still not on the list.
- 81 ● Sol Vista Fire AAR Updates/Improvements: No updates, other than purchase of scene
- 82 lighting and generator and after Chief's initial contact with LCEC, they are sending an
- 83 engineer to survey relocating the transformer
- 84 ● IRMA AAR Updates/Improvements: No updates

- 85 • The Board accepted the Chief's Report

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87 | 6) COMMISSIONER REPORTS ~~(0:34:30 – 1:16:00)~~:

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89 A) LaVallie- Pathway Surface Maintenance:

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- 91 • LaVallie forwarded two documents to Pringle for legal review and comment:

92 ○ Pringle stated that there were numerous updates that he would recommend before  
93 making them final and submitting to the Board for approval

94 ■ Change road or pathway to "access-way" based on the District's enabling  
95 legislation, including the specific language from the legislation into the  
96 document, and changing maintenance or improvement to "work" since the  
97 enabling legislation provides pretty broad authority for "access-way work"

98 ■ Including the clear legislative authority improves the ability for him to defend the  
99 District, if the District is challenged in the future

100 ■ The final and approved document is the opportunity to educate the public on the  
101 District's authority and how the District will review and approve future "access-  
102 way work"

103 ○ LaVallie asked whether, after the document is approved, changes are appropriate  
104 and Pringle stated that it should be viewed as a "living document" that could evolve  
105 over time, while the existing document is a "first working draft", until official action  
106 is taken to approve it. Once approved, it can't be deleted but it can be amended or  
107 updated, depending on Board action.

108 ○ Sward asked Pringle that, since the enabling legislation uses the word "maintenance"  
109 rather than "work", shouldn't we continue to use that word? Pringle said that he  
110 would review the enabling legislation and make his last proposed revisions conform  
111 to the enabling legislation.

112 ○ As the next step, Pringle will provide his suggested revisions to LaVallie in time for  
113 the next meeting

114

115 • LaVallie asked whether we needed the next draft before we can proceed to the next step  
116 and Fry stated that it sounded like there were significant changes being proposed to the  
117 first draft and it was unclear what the Board would be approving without the final draft  
118 that includes legal revisions.

119 ○ Fry stated that he originally hoped that the legal review would have been completed  
120 before this meeting, that we would have the final draft in front of the Board and the  
121 Community 7 days ago, that we could have spent 5 minutes discussing the written  
122 final draft after legal revisions, that we could have approved the Committee Charter,  
123 and then selected Committee Members, allowing the Committee to publish  
124 Sunshine meeting dates and begin meeting.

125 ○ Unfortunately, the document isn't sufficiently complete today to proceed to anything  
126 other than completing a final draft for Board discussion and approval

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- Sward asked whether it was appropriate that the document seems to pre-suppose an intent to submit a referendum for a new special assessment, rather than fund from the ad valorem budget. Additionally:
    - Shouldn't the document identify which property owners would NOT be assessed, such as South Banks (that don't have public access-ways) and Safety Harbor Club (SHC) that already pays to maintain their pathways?
    - Fry stated that the draft document has draft words to the effect that a proposed special assessment would only affect property owners north of and including Panama Shell and that funds would be used for Upper Captiva public access-ways, including Harbor Bend Drive in SHC.
    - Pringle stated that the District isn't legally required to opine in this document what properties a potential assessment would apply to, since the District isn't bound to use only new special assessment revenue, but that there is an authority to establish a new funding source via referendum and special assessment, if that is the Board's decision
    - LaVallie stated that the document does NOT make the assumption that a referendum would occur. Fry stated that a document that meets the requirement of a Special Assessment Methodology wouldn't be required if the Board decides to fund with ad valorem revenues, that the proposed document could act as a Committee Charter BUT the data that the Committee creates on standards, work priorities, estimated costs, etc. would be necessary to budget and expend taxpayer dollars in any case.
  
  - Public Comment: McDonald stated that Sward has hit a couple of nails on the head since 1) it implies a special assessment and 2) that the Board should take into account the South Banks property owners. In terms of the maintenance, shouldn't the Board include easement drainage, in addition to surface maintenance and trimming? And shouldn't it be made clear that this advisory committee is going to have to operate in the Sunshine? Should the composition of the Committee membership encompass all of the interests on the island such as businesses, restaurants, renters, etc? Lastly, the document speaks nothing about tropical events since a tropical event could wipe out a year or more of completed work. LaVallie responded that many of the issues that McDonald raised are already in the first draft and that, for things like tropical events, that could be a future addition or revision. Cousar stated that she didn't see the need for various interests to be represented on the Committee since business owners or restaurants shouldn't have a different interest than other property owners and Parker agreed.
  
  - Sward asked Pringle whether he would be providing a written opinion for what he verbally presented at the January meeting that provides the legal basis for the Board to proceed to these next steps and Pringle said that he would, adding his past written product as exhibits to the final written opinion.

169 | 7) ADDITIONS/CHANGES TO THE AGENDA & PUBLIC COMMENTS ON AGENDA ~~(1:16:00—~~  
170 | ~~1:16:50)~~: No public comments

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8) OLD BUSINESS:

A) Search Committee for Future Chief ~~(1:16:50 – 1:33:12)~~:

- Fox provided an update that ads have been run, applicant cut-off is 28 February and, based on committee review, there are 6 qualified applicants, and that there have been 3 committee meetings in Sunshine to date.
- The expected timeline is to provide a recommendation to the Board at the next meeting, not a year from now.
  - Jenkins agreed that is the timeline he anticipated
  - LaVallie stated that every time the “year or more” comes up, it is all speculation and that the Chief would like to be the Assistant Chief again, and that if a qualified candidate accepts a compensation package that we can afford and the new Chief retains Kinniry, the process for Kinniry to retire could be years in the making since understanding the uniqueness of our island isn’t a simple thing for a new Chief.
  - Fry stated that after the last meeting, he assumed that the Committee would make a recommendation at the April meeting, at the latest, that the Board would decide at the meeting whether to accept the Committee recommendation, and that compensation negotiations would begin during May/June, with a hiring decision by July. Fox said that was his expectation as well.
  - Sward stated that he believed that that was the correct schedule, that the Board might find more than 1 qualified applicant to make a decision, or that the Board might not accept any of the applicants and the search would continue.
  - Fox stated that salary might need to be higher than originally approved and that he hopes that the decision wouldn’t be based solely on money. Fry again stated that if we can’t come to an agreement on compensation, we still have Chief Kinniry.
  - Kinniry stated again that, as in the past, he has expressed his dedication in making the island and the District his life’s calling. When he first moved here in 1991, he was a founding member of the UCCA and led the first island-wide clean-up that eliminated trash piles but that he is sorry that his management skills haven’t met Islanders, let alone his own, expectations. He looks forward to supporting the District and the chief in the future, and that he is dedicated to working to improve his management skills, if a new chief isn’t selected.
- Fry asked Fox to provide copies of minutes so that they can be posted to the website

B) Hurricane IRMA Debris Chipping Update and Pathway Trimming Update: ~~(1:33:12 – 1:40:30)~~:

- Chair stated that the County-assigned & FEMA-approved Contractor, Crowder-Gulf, subcontracted with Clear Cut and Jon Kennedy to complete the chipping of IRMA debris, without cost to the District or our owners. That work was completed road-by-

214 road at the same time District-funded trimming occurred. Over 100 piles and  
215 1200cuyds of IRMA horticulture debris is now GONE.

- 216 • Chair stated that Clear Cut and Jon Kennedy had also completed all of the road  
217 trimming that WAS paid for with \$17,500 from the District, including the \$5000  
218 donation from the UCCA.
- 219 • Chair stated that tomorrow (17 February) is UCCA's Island Clean-Up Day at 9AM

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221 | C) Officer Additional Duty Descriptions ~~(1:40:30 — 2:26:29)~~:

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- 223 • Chief reiterated that when he created his new Organizational Chart, he added Division  
224 Chiefs for Operations, ALS, and Support. Denison, the Operations Chief, stipulated  
225 from the beginning that he didn't want his hiring to impact the shifts that other  
226 officers worked. Since Denison's hiring would impact the need for other C-shift  
227 officers, Denison chose not to continue as Operations Chief. Denison is willing to take  
228 a reduction in hourly pay to \$19/hour and continue as Operations Chief.

229 ○ LaVallie stated again a strong belief that Chief needed a full-time (8 shifts per  
230 month) salaried person, someone that works more than 3-4 shifts/month to  
231 become his back-up and that is why the Board approved the position and hiring of  
232 Denison. Whether we recognized it or not, that was going to impact the schedule  
233 and meant that other part-time officers would have fewer shifts and whether that is  
234 accomplished by demotions to EMTs or reducing their hourly pay, savings have to  
235 come to make it.

236 ○ Chair stated that one of the officers came to him to ask why the Board was trying to  
237 fire him. The last Board attorney in May 2016 stated that the Chief had the right to  
238 hire and fire employees and now the Board is overruling the Chief 5-1/2 weeks after  
239 Denison started. We have to come up with a solution where nobody loses their job.  
240 Chair stated that a similar thing occurred more than 2 years ago when Chief Pepper  
241 told new Special Assessment firefighters with ALS-certifications that they would  
242 receive a \$2/hour raise once the District was ALS-certified. Chair said that the  
243 former treasurer built the raises into the budget but Chief Pepper didn't request  
244 Board approval before he gave the raises. When he did that, the Board overruled  
245 him and forced the hourly rates reset back to what they were hired at.

246 ○ Fry should have stated that the Chair is incorrect on his facts; the F-EMTs were hired  
247 at \$16/hour and the FF-Ps were hired at \$18/hour and were PAID at \$18/hour, even  
248 though they could only function as EMTs before our ALS certification occurred in  
249 June 2015. If they had ALL been PAID at \$16/hour as EMTs and Chief Pepper raised  
250 the FF-P hourly rates after certification by \$2/hour to \$18/hour, that would have  
251 been allowed and WAS probably built into the budget. But the effect was that Chief  
252 Pepper raised them from \$18/hour BEFORE certification to \$20/hour AFTER  
253 certification, without Board approval, paying them as much as the Captains already  
254 in the District and MORE than the Lieutenants in the District. That had an annual  
255 budget impact greater than \$35K per year and was NOT within the Chief's  
256 budgetary execution authority.

- 257           ○ Fry did state that the Board didn't make the change in the conditions with Denison;  
258           Chief did by scheduling 2 officers and paying 2 officers that caused him to begin to  
259           exceed his budget, exceeding his budget authority. Chief was told at the January  
260           meeting to come up with a plan to fund the extra pay out of the existing budget and  
261           he was supposed to present that plan at today's meeting. He did not .. instead,  
262           Denison asked to be demoted back to FF-P and Chief approved, not the BOARD.
- 263           ○ Sward stated that Denison apparently erected a barrier that the Board didn't know  
264           about that he wouldn't take the position if other officers were impacted.
- 265           ○ LaVallie stated that the schedule is complex and there are some days where Chief  
266           can't get a body to show up. Fry again stated that our problem last month, after the  
267           Denison promotion, was too many officers and too few EMTs ... and we still have  
268           too few EMTs on every shift. That is the problem with the schedule; it isn't that we  
269           need two Officers or two Paramedics on each shift but that some days we don't  
270           have enough EMTs to fill the schedule and we pay more for that.
- 271           ○ Chair asked whether the shortfall could come from reserves and Fry stated that it  
272           can if the Board votes for that. But that was the problem after the Great Recession,  
273           spending money each year that the District didn't have, that eliminated almost the  
274           entire reserve. This is taxpayer money in the reserve that should be protected for a  
275           future emergency, not daily operations or gifts to the FFs. It is a Board decision but  
276           each time the Board makes a decision like that, I am going to say it is stupid and I  
277           am going to put it in the minutes. Our duty isn't to be a jobs program for mainland  
278           firefighters that need extra pay but we DO have a requirement for 4 firefighters/day,  
279           every day, but they all don't have to be Captains at \$20/hour. Our most efficient  
280           staffing is one officer, one paramedic, and two EMTs (Chief is one of the two EMTs  
281           for his shift). Every decision that this Board makes has a financial impact and we  
282           have a fiduciary duty to our taxpayers and beneficiaries to provide the best service  
283           at lowest cost. We do NOT need two officers per shift. LaVallie, at the last meeting,  
284           suggested that a solution was demoting two officers to EMT or Paramedic,  
285           depending on their certifications, which would reduce their pay \$3-\$4/hour (but  
286           they would still have hours to work) but that isn't going to be done because Chief  
287           wants to be FAIR to the part-time employees, not our taxpayers.
- 288           ○ LaVallie said maybe we should go back to the C-shift officers and ask them to  
289           reduce their rate to \$19/hour and Denison reduce his cost to \$19/hour
- 290           ○ Sward stated that we are at 31.3% in Salary & Benefits and, although we may not  
291           stay there, we are 2% under the monthly budgeted spend rate and 2% is roughly  
292           \$10,000. LaVallie said "there you go". Fry responded that we are under spent and  
293           will be under spent until the September reports because we pay Chief's \$15,000+  
294           retirement contribution in September and then we will be on spend target. "There  
295           it isn't!".
- 296           ○ Fry again stated that paying two officers at \$20/hour would have a \$5000 - \$10,000  
297           annual budget impact but paying two officers at \$19/hour (including the 2 C-shift  
298           captains) would have no budget impact, as long as Denison typically replaced the  
299           \$18/hour paramedic (\$20 officer & \$18 FF-P is \$38/hour for two .. the same as DC  
300           Denison and Capt Larrimore, Capt Clark, and LT Busscher at \$19 each or \$38 for

- 301 both), and that there was 1 FF-EMT plus Chief (or 2 FF-EMTs when Chief is off) on  
302 the shift.
- 303 ○ Cook asked about the \$50K for an Assistant Chief and Fry stated it is the same  
304 money that is in the budget now. For the 3 shifts/week that Chief doesn't work on  
305 his days off, we pay roughly \$25K/day/year for a part-time firefighter and for those  
306 3 shifts/week, that is \$75K/year (or could be \$50K for salary and \$25K for insurance,  
307 PTO, taxes, retirement or whatever). If the new Assistant Chief works the same  
308 number of shifts as Chief, 4 shifts/week is \$100K/year in total compensation costs.  
309 It isn't new, additive money in the budget but 3 or 4 part-time firefighters lose those  
310 shifts and those dollars are used to pay a new full-time Assistant Chief.
- 311 ○ LaVallie agreed that when you take someone from 4-shifts/month to 8-shifts/month  
312 like Denison's promotion, someone loses those 4 shifts so instead of Officers it is  
313 other paramedics.
- 314 ○ LaVallie then asked if there is any natural attrition where the problem would take  
315 care of itself and Fry said not in the officers group. LaVallie asked if that was  
316 because it was a good deal and Fry said he guessed so.
- 317 ● Chief stated that he is advertising for additional EMTs for all shifts
  - 318 ● Fry reminded the Board, back to the Chief Search Committee topic that if the Board  
319 hires a new Chief and the compensation amount for the two chiefs exceeds \$200K,  
320 the extra money would have to come from reserves or someone takes a pay cut. Fry  
321 will press for the pay cut, rather than out of reserves, when that time comes, fully  
322 expecting to lose that vote.
  - 323 ● Fry departed the meeting at 12:04:42
  - 324 ● Chair asked whether Chief could work the schedule in such a way that new FF-EMTs  
325 and FF-Ps work fewer shifts while protecting the longer-serving officers:
    - 326 ○ Chief reminded the Board that we must have 4 FFs on each shift and the Chief can  
327 be counted as one of those 4 FFs
    - 328 ○ Chief stated that in any other District and on any other Planet, the Chief does not  
329 count as one of the line firefighters but is an officer-in-command and that has  
330 always been an issue out here
    - 331 ○ We do not have an incident commander which continues to cause problems
    - 332 ○ After the last ISO in 2013, we did the special assessment to pay for the 3<sup>rd</sup> and 4<sup>th</sup>  
333 firefighter, allowing 1 Chief, 1 Officer, 1 FF-P, and 1 FF-EMT per shift each day  
334 (Pepper and Kinniry didn't overlap, each working 3-1/2 shifts/week). Doing that  
335 with part-time firefighters is very complex with people identifying which days they  
336 want to work each month and then scheduling them so that each have a fair  
337 number and each shift is covered. When someone has a change in plans or  
338 emergency, they email all of the others to see if there is someone to replace them,  
339 if not, Kinniry replaces them, or in rare occasions, the shift slot goes vacant.
    - 340 ○ Kinniry not having an Assistant Chief is an issue and one of the officers on C-shift is  
341 very good at his job and the best incident commander that you would want. I am  
342 not willing to take this guy and tell him that I don't need him as an officer. Bill is  
343 defending your tax dollars like a pit bull but I need the extra money from the



- 344 reserve. I have a moral obligation to these guys who have been here 10-12 years.  
345 There was no thought back when the officers started what the long-term impact  
346 would be or what their duties should entail as officers. It was just a title and higher  
347 pay. I have an emotional stake in this and Bill has a financial stake in this.
- 348 ○ Chair stated that he agreed with Chief. That Pepper wanted to reward long-term  
349 employees for their longevity who had a better understanding of the District and  
350 would have the authority to respond to the new FF-Ps and FF-EMTs when the Chiefs  
351 weren't around. Then new FF-Ps or FF-EMTs that might have more experience on  
352 the job but not the island couldn't respond that they weren't listening to them.
  - 353 ○ Chief stated that the reason for the new Division Chiefs was the same rationale over  
354 the Captains and Lieutenants but that also comes at a cost since you don't get a  
355 promotion for free.
  - 356 ○ Public Comment was that LaVallie had a good solution for the 4 C-shift officers to  
357 give up \$1/hour and LaVallie said that would likely go over like a lead balloon. Cook  
358 responded that when they come in to fill a schedule vacancy, he is still doing his job  
359 as DC and the 4<sup>th</sup> firefighter on shift, essentially doing two jobs, while the officer on  
360 the shift is still the officer-in-charge. He isn't taking anything from the shift officer  
361 and that the shift officer is still the officer-in-charge that day. LaVallie stated that it  
362 should be a \$20, \$18, and two \$16 on each shift but we should be softer on that.  
363 But Chief still needs to manage back to the perfect model. Cook suggested maybe  
364 the rates for new hire FF-EMTs and FF-P should be reduced. Chief stated that we're  
365 already in the hiring process and have applicants so it can't be implemented now.  
366 Chief stated that promising an increase at a future date didn't work out in the past.  
367 Chair stated that the idea of cutting rates for existing FFs would have them  
368 complaining at their current department. Within 4 days, their whole District would  
369 know and within 2 weeks the whole county would know not to come out here  
370 because they are going to get screwed. Beiermeister reminded everyone that Fox  
371 stated a higher salary was likely to be needed with a new Chief. Kinniry stated that  
372 when the economy went down, that is the reason to have a reserve, and it should  
373 be protected.
  - 374 ○ Sward stated that if this is the structure that our Chief wants, we need to increase  
375 the budget and just accept that we are \$5000 - \$10,000 over budget out of the  
376 reserve at the end of the year.
  - 377 ○ Cook stated that he is working on the job descriptions for the entire staff and he will  
378 pass those to Chief as soon as he can get his new computer working. He will also  
379 work with the officers to see if they can propose a better hourly rate for new hires  
380 that would be less painful.
  - 381 ○ LaVallie stated that he senses from the Board that we all believe that all of you are  
382 good and valuable, that ten years of experience on the island is worth something,  
383 and that we should be careful with that. But it is also the message of the Board that  
384 from Chief on down needs to figure it out, that you aren't getting a rubber stamp  
385 from the Board to keep a bunch of extra officers because they are nice guys. The  
386 alternative is that everyone is a part-timer, that we aren't in the employment  
387 business, and there may be some hard decisions that have to be made. So figure it

388 out, manage it to the perfect model, and the Board is going to agree that it isn't  
389 worth upsetting a bunch of people for chump change. And see how it plays out at  
390 the end of the fiscal year.

- 391 ○ Sward stated that Chief was telling us what he was doing as the District's executive
- 392 and we are not going to overrule on this point. Let's move on.
- 393 ○ Chair asked if Chief was okay with that and he said yes.

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395 D) Status of FEMA Request for Public Assistance Update: Covered in Chief's Update

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397 E) Station Exterior Renovations: Covered in Chief's Update

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399 F) Requests for Contractor Information on 2<sup>nd</sup> Station Apartment: Tabled to next meeting

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401 G) Tanker 191 Replacement Status (5-Ton): Covered in Chief's Update

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403 H) Engine 191 Replacement Status (from Pine Island/Matlacha FCD): Covered in Chief's  
404 Update

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406 9) NEW BUSINESS:

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408 A) Next ISO Survey – 6 March 2018: Covered in Chief's Update

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410 B) SHC Dues Increase for 2018: Discussion was that FF staff doubled, usage of water and  
411 septic likely doubled, so it was appropriate for SHC to increase our quarterly charge from  
412 \$750 to \$1,700 (including a \$200/quarter inflation adjustment), with SHC phasing in the  
413 increase during FY18 to \$917 for March, \$1,000 for June and September, and \$1,700 in  
414 December and after (a net increase of \$667 in FY18 and \$3,800 in future years).

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416 | 10) PUBLIC COMMENT ~~(2:30:24 – 2:48)~~: The Friends of the Fire Department will host a St.  
417 Patrick's Day memorial event and open house with hamburgers & hotdogs provided by the  
418 District with Islanders welcome to bring sides and soft drinks. Volunteer training went well  
419 yesterday and she asked if the District could provide a backpack with whatever they might need  
420 to be volunteers like flashlights, bottled water, granola bars, flip-flops, beer, etc. Other  
421 comment was that if there are budget issues now, volunteers should buy their own.

422

423 11) NEXT DATE: The next Regular Monthly Meeting is Friday, 16 March at 10AM.

424

425 12) ADJOURN – **Moved by LaVallie, seconded by Jenkins**; meeting adjourned at 12:49PM.

426

427 Respectfully submitted,

428

429

430

431 Bill Fry

432 Secretary/Treasurer

UNAPPROVED DRAFT