

UPPER CAPTIVA FIRE & RESCUE DEPARTMENT

Board of Commissioners Meeting | Friday, June 15, 2018 | 10:56 a.m.

1. Call to Order

Chairman Bill Byrnes called the meeting to order. Meeting was delayed due to family medical issues.

Roll Call – Those present were:

Commissioners	Bill Byrnes Tom Jenkins A.J. LaVallie Steve Sward - phone Bill Fry – phone
Attorney	Richard Pringle
Public	Rich Gross, Sue Ann Cousar, Rick Fox, Teresa Bolme, Zeke McDonald
Staff Firefighters	Chief Bob Kinniry, Ron Gibbons, Mack McMillen, Tom Tracy, Danny Garretto

2. Consideration of Minutes

Chairman Bill Byrnes called for a review of the minutes from last month's meeting.

A **motion** was made by Tom Jenkins to accept the minutes of May 2018 meeting as corrected and agreed upon, motion **seconded** by A.J. LaVallie and the motion **passed** unanimously.

3. Consideration of Treasurer's Report

Treasurer Bill Fry presented the report (attached) and discussion was made concerning the recently received bill for attorney fees for the last six months (over budget).

A **motion** was made by Tom Jenkins to accept the report, **seconded** by A.J. LaVallie, and the motion **passed** unanimously.

A. A **motion** was made by A.J. LaVallie to advance New Business A and B for discussion, **seconded** by Steve Sward, motion **passed 4-1**. (Bill Fry, no)

4. Chair asked if there were any changes to the agenda. None were offered.

5. New Business

A. Resolution to renew Line of Credit with Centennial Bank.

A **motion** was made by Tom Jenkins to accept the resolution, **seconded** by A.J. LaVallie, motion **passed** unanimously.

B. Bill Fry resigned the office of Treasurer and **moved** to elect A.J. LaVallie to replace. A.J. **declined** the nomination citing compliance issues. The Board noted disappointment of Fry's resignation and thanked him for his service.

A.J. commented upon the professional quality of the District, made a **motion** to remove Fry as Secretary, **seconded** by Fry, but Fry declined to resign. Motion **passed** unanimously.

Fry made a **motion** to elect Steve Sward as Treasurer, Steve **declined**. Steve **moved** to elect Tom Jenkins as Treasurer, **seconded** by A.J. LaVallie, motion **passed unanimously** after Tom resigned as Vice President. Fry pledged to coordinate with Rene in helping Tom with the job.

A.J. LaVallie made a **motion** to elect Steve Sward as Secretary, Steve accepted the nomination with notice that minutes will be shorter, **seconded** by Tom Jenkins, motion **passed** unanimously.

Chair Bill Byrnes **nominated** A.J. LaVallie as Vice President, **seconded** by Tom Jenkins, **passed** unanimously.

The process of posting to the website was discussed. Attorney Pringle will furnish a draft policy for July meeting. The Chair (Byrnes) made the **motion**, A.J. LaVallie **seconded** and the matter was **approved** unanimously.

Chief's Report

There have been 52 calls to date (10 this month). Chief Kinniry reported that the District has received an ISO rating of Protection Class 4 and thanked Captains Mack McMillen, Ron Gibbons, and John Cooke for their assistance with the inspection. Hurricane tags will be available for re-entry to island after a storm (island proof of residence will be sufficient). The Chief reported that Contender has been repaired (trim and steering) and is back in service.

6. Old Business

- A. Future Chief: Chair Byrnes reported that applicant, Batz lost interest due to financial issues. He then opened discussion with applicant Jason Martin and asked Rick Fox to assist with financial aspect and agreed with Rick's asking A.J. LaVallie to assist in negotiations. Steve Sward **moved** to reaffirm the Board's Autumn decision to authorize travel/lodging expenses for Martin's interview. The motion was **seconded** by Tom Jenkins. The Chair offered a friendly amendment to pay for dining which was accepted. The motion **passed 4-1**. (Fry, no)
- B. The certification of Martin was discussed, all facets should be in place by end of September. The start date was discussed and deferred until cost negotiations were complete. Chief Kinniry's contract was discussed. The Chair (Byrnes) and Steve Sward, with Attorney Pringle as lead, negotiate contract status.
 - A.J. LaVallie **moved** to offer Jason Martin the job of Chief of District, **seconded** by Tom Jenkins, motion **passed 4-1** (Fry, no) with the provision that the total cost not exceed \$130,000. Sue Ann asked Fry to reverse his "NO" vote to show solidarity for the new chief. Fry declined.
 - Attorney Pringle clarified that vote empowers the Chair to complete contract negotiations prior to the next meeting. Pringle noted that the next action would be to resolve current contracts with Chief Kinniry. Chair noted that a new Chief would be District CEO charged with staffing. Steve Sward **moved** to table discussion of

Kinniry's employment until July meeting. The motion was **seconded** by A.J. LaVallie and **passed** unanimously.

- The Station repainting should resume the following Monday.
- NCIC provided Internet Phone Service/911 Calls. Brian Brillhart said change will be difficult. Tom Jenkins will follow up.

- AMC Committee: Work has been delayed due to bargaining
- FY '19 Budget Development: Tabled until July.
- Former Engine 191 Disposal: The engine will be placed for sale at www.govdeals.com.
- New Donated Radios: Are being reprogrammed for use.
- B192 Pump Replacement: Expected on July 10. Old pump is still workable.
- Meeting Schedule: Discussion was made regarding the necessary three "on island" commissioners for July 20th meeting. Steve Sward will attempt to be present. Preliminary millage rate will be decided in July. Special Assessment and collection will be discussed in August.

The Public thanked the Board and the Chief for their work. The Chair thanked Rick Fox, Bob Kinniry, A.J. LaVallie and Zeke McDonald for their assistance in discussions with new chief, Jason Martin.

7. **Motion to Adjourn**

A **motion** to adjourn the meeting was made by A.J. LaVallie, **seconded** by Tom Jenkins, motion **passed** unanimously at 2:25 p.m (+/-)

Respectfully Submitted,

Steve Sward
Secretary

SS:tjb