

Access Way Maintenance Committee Meeting
March 29, 2018

Committee members present:

AJ Lavallie, Rick Fox, Mark Justice, Travis Parker, Hart Kelley,

Islanders present:

Chief Bob Kinniry, Zeke McDonald, Erin Lavallie, L.A. Brickner, Rich Gross. Via phone: Sandy Warner, Bill Fry

1. CALL TO ORDER: Chairman LaVallie called the meeting to order at 1:02 PM.
2. MINUTES: No prior minutes (new committee)
3. BUSINESS:

Agenda. A.J. suggested a semi-permanent agenda. Zeke requested placement of paths as an additional item.

- a. AMC Purpose & Structure. After committee input, AJ determined that the call would not be recorded, but minutes will be kept. Every Thursday for the next four Thursdays and beyond as needed. If no meeting, Travis will post notice. Meetings need a quorum of three.
- b. What do we want to do. AJ distributed Access Way Maintenance Draft. Need to define a minimum access way standard.
 - i. AJ shared comments and observations with regard to the exceptions. Hart said that the encroachment issue is not part of the scope of the committee, but is rather a regulatory issue under the fire department. Rick said that the issue is to be addressed by the committee, but not all of it should be the responsibility of the committee. Chief Bob noted that if the committee is making standards, it should include minimum height and width. AJ will include revisions that are discussed and submit a revised draft next meeting.
 - ii. Discussed Tom Levin/Hart Kelly's document, identifying roads and estimating fill and spreading costs. AJ discussed the priority roads that he identified (differs from Levin's document), identifying the five major thoroughfares. Hart identified standing water as the main problem; Chief Bob pointed out that the damage to equipment from standing water is significant and costly.
 - iii. Rick points out that the goal is to get to minimum standards -- not to over-improve roads. AJ noted that the inconsistent road conditions are tied to inconsistent funding. Fire personnel should have a predictably safe thoroughway when they go out on calls. Funding issue is critical to the road issues. Consistent roads require consistent funding.

- iv. AJ requested that Hart present an updated document for a future meeting.
 - c. Trimming. AJ will ask Bill Byrnes to put together recommendations for trimming.
 - d. Regular Basic Maintenance. Question how to identify the difference between regular maintenance and occasional problem maintenance. Rick pointed out that fixing the roads will ultimately lead to a clearer understanding of the difference. Some of the basic maintenance is currently being done by NCIC and Safety Harbor. Bill Frye suggested the committee has two weeks to identify standards, then go to fire board with the standard, the priority access ways, proposed contractor and costs -- before the rainy season starts. AJ suggested that committee members should come to the next meeting prepared to identify the top priority roads.
 - e. Occasional Problem Maintenance. (See above).
 - f. Legal & Administrative. (Not discussed)
 - g. Safety Harbor Club issues. Rick will make a presentation at a future meeting. He notes that he has to report to SHC board.
 - h. South Banks. AJ will prepare a presentation for next meeting.
 - i. State Lands. Main path and fire break -- AJ will prepare a presentation for next meeting. Hart believes it is beyond the scope of the committee. AJ noted that the fire board's attorney pointed out that all properties should be addressed.
 - j. List of Resources. Mark will put together a list of vendors, material samples and equipment for next meeting.
 - k. Funding Alternatives. Hart discussed Mark Lawson, who has an economist and engineer that will recommend the funding mechanisms and referendum language. Hart will put together a presentation for next meeting. Rick noted Safety Harbor's objections to Hart's initial funding proposal. Bill Frye noted that SHC may not get a dollar-for-dollar reimbursement because many roads may not be included in the priority maintenance. Consistent funding is the one need that everyone agrees upon.
 - l. Legal right to access. Pringle is addressing this, to be discussed at a future meeting.
 - m. Placement of paths. (Not discussed)
4. PUBLIC COMMENT:
- a. Rich Gross: Taking public money to pay for a private road is the problem. AJ responded that the fire department has the legislatively granted power to impose fees for maintenance of roads for public safety.
5. NEXT MEETING DATE: Thursday, April 5, 2018 1:00 PM.

6. ADJOURN: Meeting adjourned at 2:18 PM.

Respectfully submitted:

Travis Parker - Secretary