

March 29, 2018

Fire Chief Search Committee Minutes:

The committee meeting was held in the Safety Harbor Club office on Thursday March 29, 2018 at 10:00 AM. In attendance were Bill Byrnes and Rick Fox.

Currently there are three applicants remaining who are Brad Batz, Jason Martin and Thomas Fields. Leslie Tillman was called for the third time without a returned response and Keith Mitchell has not replied either, however it is remotely possible that he may still be in Afghanistan.

The meeting was put on hold pending a procedural phone call between Bill Byrnes and Richard Pringle. After the conclusion of the phone call the meeting reconvened.

Between now and the next Fire Chief Search Committee meeting (April 12, 2018), the committee members will individually check assigned reference checks for the three applicants.

At the April 20, 2018 Fire Commissioners meeting the committee will proceed as follows

1. Announce that the search procedures have been completed.
2. The names of the applicants who did not meet the minimum requirements of the position will be read. It is anticipated that a motion will be made, seconded, and passed to remove those candidates from further consideration.
3. The names of the applicants that were marginally qualified, but failed to come into compliance before the deadline date, or for whatever reason were no longer under consideration will be read. It is anticipated that these applicants will also be removed from consideration through Fire Commissioner action.
4. The names of the final three applicants who appear qualified for the position will be read.
5. The committee recommendation will then be for each Commissioner to conduct a telephone interview with each applicant and then schedule a Special Meeting for public interviews after the individual interviews are completed.
6. At this point the appointed committee has completed its tasks and further action will be in the hands of the Fire Commission.

Rick Fox, Committee Chair